



# New Hampshire Fish and Game Department

**HEADQUARTERS:** 11 Hazen Drive, Concord, NH 03301-6500  
(603) 271-3421  
FAX (603) 271-1438

[www.WildNH.com](http://www.WildNH.com)  
e-mail: [info@wildlife.nh.gov](mailto:info@wildlife.nh.gov)  
TDD Access: Relay NH 1-800-735-2964

December 30, 2020

Dear Applicant,

## Application for New Hampshire 2020 Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Fisheries Assistance – Aquaculture

**Please note: Application must be completed and returned or postmarked to the NH Fish and Game Department, 225 Main Street, Durham, NH, 03824 by January 15, 2021 to be eligible for CARES Act funds.**

New Hampshire has been allocated approximately \$2.7 million in funding provided by Section 12005 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act for a relief program for certain marine fishery sectors who have been negatively affected by COVID-19. This is a grant program; funds received under this program are taxable.

Details are available online at: <https://www.wildlife.state.nh.us/marine/cares-act.html>. A portion of these funds will be paid to eligible 2020 aquaculture license holders. As the holder of a New Hampshire 2020 aquaculture license, with harvest within the past four years, you have been identified as potentially eligible to receive a share of the funds. To qualify, you must meet all the minimum requirements below:

- Must have held a 2020 New Hampshire Aquaculture License during part or all of the qualification period, March 1, 2020 through July 31, 2020.
- Must have suffered a greater than 35% revenue loss between March 1, 2020 and July 31, 2020 caused by COVID-19 compared to the previous reported 4-year average gross revenue between March 1 and July 31, or less if not in business for four years.
- Must have been in business for at least one year between 2016 and 2019 within the qualification period.
- Must be 18 years of age or older at time of application.
- Must be in good standing with the State and Federal Government.
- Must be a New Hampshire resident or business.
- The total of assistance from this program, **other** COVID-19 pandemic related relief funds, and your 2020 total aquaculture gross revenue must not make the applicant “more than whole” compared to your 4-year average of gross revenue (or less if not in business for four years).

*Please note, you may pre-qualify for funds based on your submitted mandatory reported revenue data, but be unable to apply for and accept funds based on your total 2020 annual gross revenue, including all CARES Act assistance funding received from all sources, that exceeds your 4-year average annual gross revenue. See examples below:*

### REGION 1

629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: [reg1@wildlife.nh.gov](mailto:reg1@wildlife.nh.gov)

### REGION 2

PO Box 417  
New Hampton, NH 03256  
(603) 744-5470  
FAX (603) 744-6302  
email: [reg2@wildlife.nh.gov](mailto:reg2@wildlife.nh.gov)

### REGION 3

225 Main Street  
Durham, NH 03824-4732  
(603) 868-1095  
FAX (603) 868-3305  
email: [reg3@wildlife.nh.gov](mailto:reg3@wildlife.nh.gov)

### REGION 4

15 Ash Brook Court  
Keene, NH 03431  
(603) 352-9669  
FAX (603) 352-8798  
email: [reg4@wildlife.nh.gov](mailto:reg4@wildlife.nh.gov)

Example #1. Business pre-qualifies with a greater than 35% loss in 2020 compared to the average gross revenue during the qualification period between 2016 and 2019, but would be “made more than whole” because the 2020 annual revenue (which may include other received CARES Act assistance funding sources) is higher than the 4-year average annual gross revenue and therefore cannot accept funds.

	Gross Revenue							Qualified
	2016	2017	2018	2019	Average 2016-2019	2020	% loss	
Qualification Period (March 1 – July 31)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$500	50%	Yes
Annual Revenue	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$3,000	No Loss	No

Example #2. Business pre-qualifies with a greater than 35% loss in 2020 compared to the average gross revenue during the qualification period between 2016 and 2019 and could accept funds because the annual revenue in 2020 (which may include other received CARES Act assistance funding sources) is less than the 4-year average annual gross revenue between 2016 and 2019.

	Gross Revenue							Qualified
	2016	2017	2018	2019	Average 2016-2019	2020	% loss	
Qualification Period (March 1 – July 31)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$500	50%	Yes
Annual Revenue	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$1,500	25%	Yes*

\* May receive up to the difference between average gross revenue (2016-2019) and total 2020 revenue. In this example, up to \$500.

In order to receive New Hampshire CARES Act Aquaculture assistance funds, the completed application must be returned or postmarked **no later than January 15, 2021** to:

NH Fish and Game Department  
 CARES ACT – Aquaculture  
 225 Main Street  
 Durham, NH 03824

If you have questions or need assistance in completing the application, please contact Renee Zobel or Robert Atwood at Region 3, (603) 868-1095.

Sincerely,



Cheri Patterson  
 Chief, Marine Fisheries

Enclosure



# Application for New Hampshire 2020 Coronavirus Aid, Relief, and Economic Security Act (CARES ACT) Fisheries Assistance – Aquaculture Self-certify

- This form must be filled out **completely** to be considered for NH CARES ACT Fisheries Covid-19 relief funds.
- **MUST BE COMPLETED AND RETURNED OR POSTMARKED NO LATER THAN January 15, 2021.**
- **Submit by mail to: NH Fish and Game Department, Marine Division, CARES ACT-Aquaculture, 225 Main Street, Durham, NH 03824**

**Qualifications:**

- Must have held a 2020 New Hampshire Aquaculture License during part or all of the qualification period, March 1, 2020 through July 31, 2020. **(Include copy of 2020 Aquaculture License)**
- Must have suffered >35% loss in gross revenue from previous reported 4-year average gross revenue between March 1 and July 31, or less if not in business for four years.
- Must have been in business for at least one year between 2016 and 2019, during March 1 through July 31.
- Must be 18 years of age or older at time of application.
- Must be in good standing with the State and Federal Government.
- Must be a New Hampshire resident or business **(Include copy of valid NH Driver’s License, Non-Driver ID, or business certificate of incorporation)**
- The total of assistance from this program, **other** COVID-19 pandemic related relief funds, and your 2020 total aquaculture gross revenue must not make the applicant “more than whole” compared to your 4-year average of gross revenue (or less if not in business for four years). Please note, you may qualify for funds based on your reported revenue data, but be unable to apply for and accept funds if your total 2020 annual revenue, combined with all CARES Act assistance funding received, exceeds your average 4-year gross revenue. (See example in Cover Letter)

**Individual Information: (PLEASE PRINT)**

Name: \_\_\_\_\_  
Last Sfx First MI Date of Birth

Corporate Name (if applicable) \_\_\_\_\_ Date of Incorporation \_\_\_\_\_

Address: \_\_\_\_\_  
Mailing Address Street Address

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ Work or Cell Phone (\_\_\_\_) \_\_\_\_\_

**Revenue Loss:**

Provide your information below to demonstrate that you have suffered a **greater than 35%** gross revenue loss between March 1, 2020 and July 31, 2020 compared to the prior four-year average due to the effects of COVID-19. Four-year averages must be calculated using 2016–2019 gross revenue during March through July only, unless an entity has not been in operation for any one or more of the preceding four years. You must have been in business for at least one year between 2016 and 2019. Please use the “Additional Information Page” to provide detailed clarification of the gross revenue used to calculate eligibility and provide legal documentation.

My prior 4-year average gross revenue between March 1 and July 31 was \$ \_\_\_\_\_, as recorded between the years of 20 \_\_\_\_\_ and 20 \_\_\_\_\_. As compared to this average, my gross revenue between March 1, 2020 and July 31, 2020 equates to \$ \_\_\_\_\_ and a loss of \_\_\_\_\_%.

**Tax Liability:**

NH Fish & Game Department has been notified by the federal government that CARES Act funds are taxable. Recipients will receive a 1099 tax reporting form to ensure that amounts are properly reported.

Please be advised that recipients are responsible for the tax consequences of all income received. Therefore, please consult with your tax preparer if you have any further questions regarding the tax implications of these payments.

**EIN or SSN:** \_\_\_\_\_ **This is required.** If you do not want to submit this information through the U.S. Mail, contact the NH Fish & Game Department directly at **603-868-1095** between the hours of 8am–4pm, Monday–Friday.

If EIN is provided above, the Corporation name is: \_\_\_\_\_

**Self Certification and Assurances:**

In order to receive funding through this program, recipients must complete the following Self-Certification and Assurances:

I, \_\_\_\_\_, (*Please Print Name*) hereby request federal assistance from the Department of Commerce, National Oceanic and Atmospheric Administration, National Marine Fisheries Service; through the New Hampshire Fish and Game Department, Division of Marine Fisheries and the Atlantic States Marine Fisheries Commission.

As the recipient or Organization’s Authorized Representative, I self-certify and attest that (**initial** each statement below):

\_\_\_\_\_ I meet all of the criteria detailed in this application.

\_\_\_\_\_ Any right of confidentiality with respect to my personal or corporate state tax information is waived to the extent necessary for the NH Fish and Game Department to verify that I am a New Hampshire taxpayer in good standing.

\_\_\_\_\_ I am not de-barred or on the Federal government “do not pay list.” I am in good standing with the Federal government.

\_\_\_\_\_ Should I receive assistance to mitigate the effects of COVID-19 as allowed under Section 12005 of the CARES Act, the sum of these funds combined with any additional COVID-19 related Federal financial assistance and/or any traditional revenue will not exceed the average annual revenue earned during the previous 4 years.

\_\_\_\_\_ Should I receive assistance to mitigate the effects of COVID-19 as allowed under Section 12005 of the CARES Act, other financial assistance received will not be used to support or fund any portion of the scope of work incorporated into this CARES Act assistance.

\_\_\_\_\_ By signing this affidavit and applying for assistance as allowable under P.L. 116-136, I attest to having verifiable documentation/records to support the losses recorded on this form, and that were used as the basis of eligibility. Further, I agree to maintain these records for a period of no less than 3 years after the close of the primary grant award to ASMFC. Records must be made available upon request from Atlantic States Marine Fisheries Commission, the New Hampshire Fish and Game Department, NOAA, or the Office of the Inspector General.

\_\_\_\_\_ This form must accompany any application for economic assistance, as allowable under P.L. 116-136 section 12005. Complete applications and appeals must be submitted by the deadline to NH Fish and Game Department, 225 Main Street, Durham, NH, 03824. Incomplete applications will not be considered. Applications received outside of the specified application period will not be considered. Applications that cover periods of time outside of the eligibility period identified on the application will not be considered.

\_\_\_\_\_ The information provided in this application and the information provided in all supporting documents and forms is true and accurate in all material respects to the best of my knowledge. I understand that knowingly making a false statement to obtain funds under the New Hampshire 2020 CARES Act Fisheries Relief Program is punishable under the law, including under 18 USC 1001 and 3571, by imprisonment of not more than five years and/or a fine of up to \$250,000; and under 15 USC 645 by imprisonment of not more than two years and/or a fine of not more than \$5,000.

\_\_\_\_\_  
Authorized Representative/Fishery Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
MI

\_\_\_\_\_  
Authorized Representative (Please Print)

**Additional Information Page:**

Legal documentation must be limited to pre-qualifying business or individual only. For example, tax returns for business applicants must be specific to the business and those for individuals must be specific to the individual.